

## Student Administration Student Change of Name/Change of Contact Details

### Change of Contact Details

Please complete if you have changed your contact details and forward to the address below

<b>Name</b>			
<b>Address</b>			
<b>Phone</b>		<b>Email</b>	
<b>Signature</b>		<b>Date</b>	

### Change of Name

<p><b>Certification of Documentation</b> Please have your document certified by a Justice of the Peace. The Certifying Officer must print "This is a true copy of the original document sighted by me" on the document as well as their name, address, contact telephone number, the date and then sign the document.</p>	<p><b>Documentation accepted for change of name</b> Birth Certificate Marriage Certificate Deed Poll A Divorce Decree</p>
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<b>Family Name</b>	
<b>Given Name(s)</b>	

### Declaration and Signature

I declare that the information provided on this form is true and accurate at the time of provision. I acknowledge that is my responsibility under the terms and conditions of my enrolment to ensure that my personal details held in the student record system are accurate during my period of enrolment.

Student signature and date

Please send this information to:

<p><b>Training Administrator</b> Australian Institute for Relationship Studies North RydeLink Business Park Unit 1b, 277 Lane Cove Road NORTH RYDE NSW 2113</p>	<p><b>Phone: 8874 8090</b> <b>Fax: 9889 0364</b></p>
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### Office Use Only

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